

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

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Democratic Services

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## **BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 4pm. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information:- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## **Cabinet Members**

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Transport, Energy, and New Green Deal
- Cllr Helen Godwin (Lab) – Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste Commercialisation and Regulatory Services
- Cllr Paul Smith (Lab) – Cabinet Member for Housing

**The City Council's website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.**

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Rachael Pryor Head.virtualhope@bristol.gov.uk	<p><b>Alternative Learning Provision (ALP) Framework 2016-2021</b> To seek approval for additional spending on the Alternative Learning Provision Framework.</p> <p>Open</p>	Cabinet 14 Jul 2020	Cabinet Member with responsibility for Education and Skills	People Scrutiny Commission
Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	<p><b>Community Child Health Partnership contract extension</b> To seek approval to extend the contract and additional financial investment.</p> <p>Open</p>	Cabinet 14 Jul 2020	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services, Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	People Scrutiny Commission
Jason Thorne jason.thorne@bristol.gov.uk	<p><b>City Centre Development</b> To seek approval to adopt the City Centre Framework and approval for commissioning of a City Centre Development and Delivery Plan.</p> <p>Open</p>	Cabinet 14 Jul 2020	Cabinet Member with responsibility for Spatial Planning and City Design	Growth and Regeneration Scrutiny Commission
David White	<b>City Leap Procurement</b>	Cabinet	Cabinet Member with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
david.white@bristol.gov.uk	<p>To seek approval to recommence the City Leap Energy Partnership procurement following extensive feedback from Bidders.</p> <p>Open</p>	14 Jul 2020	responsibility for Transport, Energy and the Green New Deal	Regeneration Scrutiny Commission
Raz Constantinescu raz.constantinescu@bristol.gov.uk	<p><b>Highways Electrical Assets Contract</b></p> <p>To seek approval to start the tendering process for a new contract.</p> <p>Open</p>	Cabinet 14 Jul 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Robin McDowall robin.mcdowall@bristol.gov.uk , Oliver Roberts oliver.roberts@bristol.gov.uk	<p><b>South Bristol Light Industrial Workspace</b></p> <p>To approve £3m joint funding bids to WECA and ERDF for development of light commercial industrial units at 601 Whitchurch Lane, Bristol</p> <p>Open</p>	Cabinet 14 Jul 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<p><b>2020/21 Period 2 (May) Finance Report</b></p> <p>Open</p>	Mayor – at Cabinet 14 Jul 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Matthew Kendall matthew.kendall@bristol.gov.uk	<b>Council Tax Reduction Scheme 2021/22 Annual Report</b> To approve the Council Tax Reduction Scheme (CTRS) for 2021/22.  Open	Cabinet 14 Jul 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Income Systems Contract Extension</b> To seek approval for a further extension of the Capita contract until March 2021.  Open	Cabinet 14 Jul 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health), Mayor	Resources Scrutiny Commission
James Anderson james.anderson@bristol.gov.uk	<b>Redevelopment of Colston Hall (APR15) - NEW ITEM</b> To update Cabinet on the current challenges with the redevelopment of the Colston Hall. Non Key Open	Cabinet 14 Jul 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Tim Borrett tim.borrett@bristol.gov.uk	<b>Equalities and Inclusion (APR15) - NEW ITEM</b> To update Cabinet on internal-facing work to improve equality, diversity and inclusion practice, particularly relating to race equality and tackling institutional racism. Non Key	Cabinet 14 Jul 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Overview and Scrutiny Management Board

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Michael Pilcher michael.pilcher@bristol.gov.uk	<p><b>2020/21 Budget Reset</b> To provide Cabinet with an update on the financial forecast for the year 2020/21 and make changes required to the approved budget for recommendation for approval by Full Council to ensure the Council delivers its statutory requirement to have a balanced budget for the year.</p> <p>Open</p>	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Stephen Peacock stephen.peacock@bristol.gov.uk	<p><b>Watershed Phase 1 Redevelopment</b> To seek approval to underwrite phase one of Watershed redevelopment as grant recipient of Revolving Infrastructure Funds from WECA.</p> <p>Part exempt 3</p>	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Penny Fell penny.fell@bristol.gov.uk, Jacqueline Miller jacqueline.mille	<p><b>Fleet Services EV Centre of Excellence</b> More information to follow.</p> <p>Part exempt 3</p>	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal, Cabinet Member with responsibility for	Growth and Regeneration Scrutiny Commission



Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
r@bristol.gov.uk k>			Waste, Commercialisation and Regulatory Services	
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Medium Term Financial Plan and Capital Strategy</b> To approve the Medium Term Financial Plan (MTFP) and Capital Strategy for 2021/2022.  Part exempt 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn Report P3</b> More information to follow.  Part exempt 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@bristol.gov.uk	<b>Q1 Corporate Risk Register 2019/20 Annual Report</b> More information to follow. Non Key Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Denise Murray denise.murray@bristol.gov.uk	<b>Social Value Policy</b> To approve the annual refresh of the Social Value Policy & Tool Kit	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		and Performance	
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Southmead Regeneration Programme</b> More information to follow  Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Funding for Hengrove Park Enabling Works (Highways Junctions and Primary School)</b> More information to follow  Open	Cabinet 1 Sep 2020	Mayor	Growth and Regeneration Scrutiny Commission
Hayley Ash Hayley.ash@bristol.gov.uk, Richard Fletcher richard.fletcher@bristol.gov.uk	<b>Park Prospectus</b> More information to follow  Open	Cabinet 1 Sep 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk	<b>Local Development Scheme (LDS)</b> More information to follow  Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Penny Germon penny.germon@bristol.gov.uk	<b>Enabling the Voluntary Community and Social Enterprise Sector Support Grant - NEW ITEM</b> More information to follow  Part exempt	Cabinet 1 Sep 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Budget Monitoring Outturn report P5</b> More information to follow.  Part exempt 3	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Paul Sylvester paul.sylvester@bristol.gov.uk	<b>Alternative Temporary and Move On Accommodation Procurement</b> More information to follow.  Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Housing	Communities Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>Development of Hawkfield Business Park</b> More information to follow.  Part exempt	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	3		and Performance	
Alex Minshull Alex.Minshull@bristol.gov.uk	<b>Climate Emergency Programme</b> More information to follow.  Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Communities Scrutiny Commission
Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk	<b>Approval of HMO Supplemental Planning Document</b> More information to follow.  Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Spatial Planning and City Design	Growth and Regeneration Scrutiny Commission
Abigail Stratford abigail.stratford@bristol.gov.uk	<b>Housing Revenue Account Development Strategy</b> More information to follow.  Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Housing	Communities Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn Report P6</b> More Information to follow.  Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Property Asset Management Plan</b> More information to follow.  Open	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Housing, Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Collection Fund Report - Council Tax and Business Rates Surplus</b> To seek approval for 20/21 Collection Fund Surplus/Deficit.  Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Council Tax Base Report</b> More information to follow  Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn report P7</b> More Information to follow.  Part exempt 3	Cabinet 1 Dec 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby	<b>Q2 Corporate Risk Report 19/20 Annual Report</b>	Cabinet	Designated Deputy	Overview and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
jan.cadby@bristol.gov.uk, Denise Murray denise.murray@bristol.gov.uk	More information to follow. Non Key Open	1 Dec 2020	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Management Board
Paul Sylvester paul.sylvester@bristol.gov.uk	<b>Rough Sleeping Initiative Funding 21/22 - 23/24</b> More information to follow.  Open	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Housing	Communities Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Budget Recommendations to Full Council, including the Treasury Management Strategy</b> More information to follow.  Part exempt 3	Cabinet 5 Jan 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn report P8</b> More information to follow.  Part exempt 3	Cabinet 5 Jan 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Oliver Roberts oliver.roberts@	<b>Lawrence Weston Community Hub</b> To consider development of a new build community and health	Cabinet Before 4	Deputy Mayor (with responsibility for	Growth and Regeneration/Co

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
bristol.gov.uk	hub in Lawrence Weston on Council owned land.  Part exempt 3	May 2021	Communities, Equalities and Public Health)	mmunities Scrutiny Commission
James Beardall james.beardall@bristol.gov.uk	<b>Corporate Parenting Strategy Refresh</b> More information to follow  Open	Cabinet 13 Apr 2021	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Financial Outturn Report 20/21</b> More information to follow  Part exempt 3	Cabinet 13 Apr 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Sarah Spicer sarah.spicer@bristol.gov.uk	<b>Rent Policy and Service Charges</b> More information to follow  Open	Cabinet 13 Apr 2021	Cabinet Member with responsibility for Housing	Resources Scrutiny Commission
James Anderson james.anderson@bristol.gov.uk	<b>Special Educational Needs Capital Programme</b> More information to follow	Cabinet 13 Apr 2021	Cabinet Member with responsibility for Education and Skills	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Jan Cadby jan.cadby@bristol.gov.uk, Denise Murray denise.murray@bristol.gov.uk	<b>Q4 Corporate Risk Report 19/20</b> More information to follow  Open	Cabinet 13 Apr 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Tim Borrett tim.borrett@bristol.gov.uk	<b>Corporate Business Plan and Performance Framework 2020/21</b> More information to follow  Open	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Pete Anderson peter.anderson@bristol.gov.uk	<b>Connected City Project</b> More information to follow.  Part exempt 3	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<b>Waste Minimisation, Recycling and Waste Service improvements</b> To seek approval for policy and service improvements.  Part exempt	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Waste, Commercialisation and Regulatory	Communities Scrutiny Commission



Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	3		Services	
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Acquisition of Land at Broomhill Road, Brislington</b> More information to follow.  Part exempt 3	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Mark Williams Mark.williams@bristol.gov.uk	<b>Members Parental Leave Policy</b> To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	Resources Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	<b>Enterprise Zone Update</b> More information to follow.  Open	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Housing Infrastructure Fund</b> More information to follow.  Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
k				
Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	<p><b>Housing payments made under the Vulnerable Person's Resettlement Scheme and the Global Resettlement Scheme</b> More information to follow</p> <p>Part exempt 3</p>	Cabinet Before 4 May 2021	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	People Scrutiny Commission
Gail Rogers gail.rogers@bristol.gov.uk	<p><b>Placement Sufficiency Strategy</b> More information to follow</p> <p>Open</p>	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p><b>Implementation of a Supplier Early Payment</b> More information to follow.</p> <p>Part exempt 3</p>	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission